

ARC21 JOINT COMMITTEE
Meeting No 028
Hosted by Newry, Mourne and Down District Council
MINUTES
Friday 23 February 2018

Members Present:

Councillor M Rea	Antrim and Newtownabbey Borough Council
Alderman R Gibson (<i>Deputy Chair</i>)	Ards and North Down Borough Council
Councillor A Cathcart	Ards and North Down Borough Council
Alderman J Tinsley	Lisburn & Castlereagh City Council
Councillor O Gawith	Lisburn & Castlereagh City Council
Councillor D O'Loan (<i>Chair</i>)	Mid and East Antrim Borough Council
Councillor R Wilson	Mid and East Antrim Borough Council
Councillor S Burns	Newry, Mourne and Down District Council
Councillor G Craig	Newry, Mourne and Down District Council
Councillor D Curran	Newry, Mourne and Down District Council

Members' Apologies:

Councillor B Duffin	Antrim and Newtownabbey Borough Council
Councillor M Magill	Antrim and Newtownabbey Borough Council
Alderman A Carson	Ards and North Down Borough Council
Councillor G Milne	Belfast City Council
Councillor J Bunting	Belfast City Council
Councillor M Collins	Belfast City Council
Councillor L Poots	Lisburn & Castlereagh City Council
Councillor B Adger	Mid and East Antrim Borough Council

Officers Present:

J Quinn	arc21
G Craig (<i>Secretary</i>)	arc21
H Campbell	arc21
K Boal	arc21
J Green	arc21
R Burnett	arc21
L Mayne	Antrim and Newtownabbey Borough Council
T Walker	Belfast City Council
P Thompson	Mid and East Antrim Borough Council
Liam Dinsmore	Newry, Mourne and Down District Council
Collette O'Rourke	Newry, Mourne and Down District Council

Officers' Apologies:

G Girvan	Antrim and Newtownabbey Borough Council
D Lindsay	Ards and North Down Borough Council
N Grimshaw	Belfast City Council
C Campbell	Belfast City Council
H Moore	Lisburn & Castlereagh City Council
A Wilkinson	Newry, Mourne and Down District Council
R Moore	Newry, Mourne and Down District Council

In attendance for Item 3:

The Chair welcomed Stephen Mungavin, Consultant and former Head of CIPFA Northern Ireland, who was in attendance to make a presentation on Governance along with Mr Craig as set out under Item 3 of the Agenda.

The Chair advised the Members and Officers that it was Councillor Stephen Burns last arc21 Joint Committee meeting. He extended his sadness at his departure and thanked him for his contributions during his time on the Committee and wished him well for the future.

Item 1 - Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement. There were no conflicts noted.

Action: Noted

Item 2 - Apologies

Apologies were noted.

Action: Noted

Item 3 - Governance Overview

Mr Craig and Mr Mungavin provided a PowerPoint presentation on the governance framework that surrounds both the Joint Committee and the Members nominated to serve on the Joint Committee.

Mr Craig provided an overview of the legal regime and governance structure of the organisation including the Terms of Agreement and Statement of Principles. Mr Mungavin focussed on the regulatory framework and the Northern Ireland Local Government Code of Conduct for Councillors.

Following discussion, the Chair advised that a copy of the presentation would be circulated to all Joint Committee Members for their information and that Mr Mungavin, Mr Craig and the Chair would make themselves available should any Members seek further advice or clarification.

Action: Mr Craig

Mr Mungavin left the meeting.

Item 4 - Minutes

The minutes of Joint Committee meeting 027 held on 26 January 2018 were proposed and seconded.

Action: Agreed

Item 5 - Matters Arising from the Minutes

There were no matters arising.

Action: Noted

Item 6 - Contracts and Performance Update

Ms Boal and Mr Burnett presented a report to advise the Joint Committee on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts.

A summary of the key discussions is replicated as follows:

- *January 2018 Type 2 Organics tonnages increased by 64% compared to January 2017 Type 2 tonnages.*
- *Organic Waste Treatment Service Contract Schedule of Rates and Prices increase of 3.9% in line with RPI from 1st December 2017.*
- *Tonnage accepted at both MRFs during January has increased by 8.5% and 11% respectively when compared with the same period last year.*
- *Tonnage landfilled during January reduced by 11% when compared with the same period last year.*
- *Glass and Textile Banks collections have the highest monthly tonnage for the duration of the current Bring Contract.*
- *Recommendation for approval in relation to the Supplies contracts as follows:*
 - *the undertaking of a procurement utilising the Dynamic Purchasing System provisions for the supply of various waste containers and associated products; and*
 - *the delegation of decisions relating to determining the application of new suppliers and the outcome of individual order competitions to the arc21 Chief Executive.*

Following discussion, the Joint Committee agreed to endorse the recommendation presented in relation to the Dynamic Purchasing System and the delegation of decisions to the Chief Executive, as set out above and note the rest of the report.

Action: Agreed

Item 7 - 2017/18 Waste Statistics - First Half

Mr Burnett presented a report to inform Members of the indicative position in respect of key waste statistics covering the first six months of 2017/18.

He advised that the information provided by Councils to the Department through the wastedataflow system for the first two quarters of 2017/18 had been completed and will be the subject of a subsequent validation process by the NIEA. Consequently, the figures may be subject to change.

The key waste statistics categories are as follows:

1. Waste Arisings (Household and Local Authority Controlled Municipal Waste (LACMW));
2. Recycling Rates (Household and LACMW);
3. Waste to Landfill (Household and LACMW); and
4. Summary.

A number of charts were presented relating to the aggregated arc21 quantum.

Following discussion, the Joint Committee agreed to note the report.

Action: Noted

Following the presentation on governance at Item 3 it was considered appropriate that the following statement from section 4.15 of the Councillors' Code of Conduct be read out at each Joint Committee meeting before going 'In Committee'. Accordingly, the Chair read out the following:

You must not disclose confidential information or information which should reasonably be regarded as being of a confidential nature, without the express consent of a person authorised to give such consent, or unless required to do so by law.

In Committee

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there were three matters discussed as follows:

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| Item 8 - In Committee Minutes of Joint Committee Meeting No. 027 held on 26 January 2018 | Action: Agreed |
| Item 9 - Matters arising from the Minutes | Action: Noted |
| Item 10 - Residual Waste Treatment Project | Action: Noted |

Out of Committee

The Chair advised Members that the meeting would now return to the main agenda.

Item 11 - AOB

arc21 Conference - Mr Burnett reminded the Committee of the forthcoming arc21 Conference being held on Friday 2 March at Belfast Metropolitan College, Titanic Campus, Belfast. He advised that numbers were a little disappointing to date and asked both Members and Officers to promote and encourage attendance within their Councils.

Action: All

Next Meeting

The Chair advised that the next scheduled meeting of the Joint Committee was due to be held on Thursday 29 March 2018 at 10.30am and hosted by Antrim and Newtownabbey Borough Council.

Action: Noted

Date: 29 .03. 2018

Chairman: Declan O'Leary

