

**ARC21 JOINT COMMITTEE**  
**Meeting No 047**  
**Hosted by Belfast City Council**  
**MINUTES**  
**Thursday 27 February 2020**

**Members Present:**

Alderman R Gibson ( <i>Chair</i> )	Ards & North Down Borough Council
Councillor JJ Magee	Belfast City Council
Councillor S Lee	Lisburn & Castlereagh City Council
Councillor M Burnside	Mid & East Antrim Borough Council
Councillor H McKee	Newry, Mourne & Down District Council
Councillor K Owen	Newry, Mourne & Down District Council

**Members' Apologies:**

Councillor A Bennington	Antrim & Newtownabbey Borough Council
Councillor N Kelly	Antrim & Newtownabbey Borough Council
Councillor T McGrann	Antrim & Newtownabbey Borough Council
Alderman A Carson	Ards & North Down Borough Council
Councillor G Walker	Ards & North Down Borough Council
Councillor P McReynolds	Belfast City Council
Councillor F Ferguson	Belfast City Council
Councillor M Gregg	Lisburn & Castlereagh City Council
Alderman D Drysdale	Lisburn & Castlereagh City Council
Councillor I Friary	Mid & East Antrim Borough Council
Alderman R Cherry	Mid & East Antrim Borough Council
Councillor W Clarke ( <i>Deputy Chair</i> )	Newry, Mourne & Down District Council

**Officers Present:**

T Walker	arc21
G Craig ( <i>Secretary</i> )	arc21
H Campbell	arc21
J Green	arc21
K Boal	arc21
J McConnell	Belfast City Council
H Moore	Lisburn & Castlereagh Borough Council
P Thompson	Mid & East Antrim Borough Council
R Moore	Newry, Mourne & Down District Council

**Officers' Apologies:**

G Girvan	Antrim & Newtownabbey Borough Council
D Lindsay	Ards & North Down Borough Council
N Grimshaw	Belfast City Council

Mr Craig informed the Committee of the evacuation procedures in the event of the alarm sounding and asked for all mobile phones to be placed on "*silent*" mode or switched off.

The Chair welcomed all Members and Officers to Malone House and thanked Belfast City Council for hosting the meeting.

He reported that Alderman Carson was unable to attend the meeting as he was in hospital and wished him good health and a speedy recovery. Members requested that a letter of good wishes be sent from the Chair on behalf of the Committee.

**Action: The Chair**

He also advised of the appointment of two new Members, Councillor Peter McReynolds, Belfast City Council, who replaces Councillor Nichola Verner, and Alderman Robin Cherry, Mid & East Antrim Borough Council, who replaces Councillor Matthew Armstrong, and welcomed them to the Joint Committee.

### **Item 1 - Conflicts of Interest Statement**

The Chair read out the Conflicts of Interest Statement. There were no conflicts noted.

**Action: Noted**

### **Item 2 - Apologies**

Apologies were noted.

**Action: Noted**

### **Item 3 – Presentation by Dorothy McKee on the arc21 Draft Corporate Plan 2020-2024**

The Chair welcomed Dorothy McKee to the meeting.

Ms McKee provided a PowerPoint presentation in relation to the draft arc21 Corporate Plan for 2020-2024. This included a brief overview of the process of preparing the new Corporate Plan, the key focus, background to its development, the suggested Vision and Mission, the Values, Strategic Objectives, and next steps.

She advised that the consultation process would finish on Friday 28 February and thanked all Members and Officers who had provided comments to date. She advised that the comments would be taken into consideration in preparation for the next planning day arranged on Friday 6 March for staff, and representatives from the Joint Committee and Steering Group.

An invite was extended to all Members should they wish to attend and any Members wishing to do so were asked to register their interest with [heather.campbell@arc21.org.uk](mailto:heather.campbell@arc21.org.uk).

The Chair thanked Ms McKee for her presentation and the work on the Corporate Plan to date.

**Action: Noted**

### **Item 4 - Minutes**

The minutes of the Joint Committee meeting 046 held on 30 January 2020 were agreed.

**Action: Agreed**

### **Item 5 - Matters Arising**

Page 5 - Ms Boal advised that she was in the process of arranging a site visit to Bryson Recycling for Members to see the sorting of the blue bin waste, and then to Huhtamaki to see one of the end destinations for paper. She advised Members that she would forward proposed dates for these site visits in due course and that further site visits would be planned later in the year.

**Action: Ms Boal**

Page 6 - Mr Walker advised that he had been invited to present to the Environment Committee on behalf of CIWM in relation to the Environment Bill later that day and was also making enquiries as to making a presentation to the Committee on behalf of arc21 as suggested.

**Action: Noted**

Page 6 - Mr Walker informed Members that work was ongoing in relation to a collaborative single WMP for the region with all of the 11 Councils and that governance arrangements were still to be considered for such an arrangement. He advised that he would bring regular updates to the Joint Committee if and when there were suitable developments to present.

**Action: Noted**

Page 8 - Mr Walker advised that he had contacted the relevant Directors at each of the arc21 Councils in relation to their Local Development Plans and had received a number of responses along with meeting requests.

**Action: Noted**

Page 8 - Deposit Returns Schemes Meeting Group - Mr Walker advised that he had attended the first meeting of this group in London and that there were a number of things developing in relation to this. He reported that a consultation would be coming out later in the year and that he would keep Members updated accordingly.

**Action: Mr Walker**

The Chair advised Members that the meeting would now go "*in committee*", which was proposed and seconded accordingly.

## **IN COMMITTEE**

Matters of a confidential and commercially sensitive nature were discussed under these agenda items.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst "*in committee*" there were four matters discussed as follows:

<b>Item 6 - Minutes of Joint Committee Meeting 046 held on 30 January 2020 'in committee'</b>	<b>Action: Agreed</b>
<b>Item 7 - Matters Arising</b>	<b>Action: Noted</b>
<b>Item 8 - Residual Waste Treatment Project</b>	<b>Action: Noted</b>
<b>Item 9 - Commercially Sensitive Procurement and Contracts Issues</b>	<b>Action: Agreed</b>

## **OUT OF COMMITTEE**

The Chair advised Members that the meeting would now return to the main agenda, which was agreed.

**Item 10 - Contracts and Performance Update**

Ms Boal presented a report to advise Members on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts. This included the following contracts: Organic Waste; MRF; Landfill; Bring Sites; Street Sweepings; Haulage for Ards and North Down Borough Council and Mid & East Antrim Borough Council; Receipt, Storage and Transfer of Mixed Dry Recyclables for Newry, Mourne & Down District Council; Supplies; and WEEE Compliance Scheme, along with an update on compliance with NILAS.

Following discussion the Joint Committee agreed to note the report.

**Action: Noted**

**Item 11 - Annual Report for the Year to March 2019**

Mr Craig presented the arc21 Annual Report for the year to March 2019 reflecting the progress made in the first year of the current two year Corporate Plan.

He reported that overall the year had been a particularly challenging one for the organisation but that substantial progress had been made with the majority of targeted outcomes being achieved, providing a solid basis to take forward.

Following discussion the Joint Committee agreed to note the report.

**Action: Noted**

**Item 12 - AOB**

Scenario Planning Workshop - further to the ongoing work in relation to the development of a WMP, Mr Walker informed Members of a Scenario Workshop which was being planned by arc21 to look at further waste management options and possibilities to consider mapping out radically different futures. Further updates will be given accordingly.

**Action: Mr Walker**

Attendance of Members - concerns were raised by Members regarding the issue of attendance at the monthly meetings and the recent difficulties with meetings being inquorate and the inability to approve decisions. It was agreed that the Chief Executive review this matter and report back accordingly.

**Action: Mr Walker**

**Item 13 - Next Meeting**

The Chair advised that the next scheduled meeting of the Joint Committee was due to be held on Thursday 26 March at 10.30am and hosted by Mid & East Antrim Borough Council in the Braid Centre, 1-29 Bridge Street, Ballymena BT43 5EJ.

**Action: Noted**

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_