

**ARC21 JOINT COMMITTEE**  
**Meeting No 029**  
**Hosted by Antrim and Newtownabbey Borough Council**  
**MINUTES**  
**Thursday 29 March 2018**

**Members Present:**

Alderman R Gibson ( <i>Deputy Chair</i> )	Ards and North Down Borough Council
Councillor A Cathcart	Ards and North Down Borough Council
Alderman A Carson	Ards and North Down Borough Council
Alderman J Tinsley	Lisburn & Castlereagh City Council
Councillor D O'Loan ( <i>Chair</i> )	Mid and East Antrim Borough Council
Councillor R Wilson	Mid and East Antrim Borough Council
Councillor B Adger	Mid and East Antrim Borough Council
Councillor G Craig	Newry, Mourne and Down District Council

**Members' Apologies:**

Councillor M Rea	Antrim and Newtownabbey Borough Council
Councillor B Duffin	Antrim and Newtownabbey Borough Council
Councillor M Magill	Antrim and Newtownabbey Borough Council
Councillor G Milne	Belfast City Council
Councillor J Bunting	Belfast City Council
Councillor M Collins	Belfast City Council
Councillor O Gawith	Lisburn & Castlereagh City Council
Councillor L Poots	Lisburn & Castlereagh City Council
Councillor D Curran	Newry, Mourne and Down District Council

**Officers Present:**

J Quinn	arc21
G Craig ( <i>Secretary</i> )	arc21
H Campbell	arc21
K Boal	arc21
J Green	arc21
R Burnett	arc21
M Laverty	Antrim and Newtownabbey Borough Council
B Murray	Belfast City Council
H Moore	Lisburn & Castlereagh City Council
N Patrick	Mid and East Antrim Borough Council

**Officers' Apologies:**

G Girvan	Antrim and Newtownabbey Borough Council
D Lindsay	Ards and North Down Borough Council
N Grimshaw	Belfast City Council
C Campbell	Belfast City Council
P Thompson	Mid and East Antrim Borough Council
R Moore	Newry, Mourne and Down District Council

### **Item 1 - Conflicts of Interest Statement**

The Chair read out the Conflicts of Interest Statement. There were no conflicts noted.

**Action: Noted**

### **Item 2 - Apologies**

Apologies were noted.

**Action: Noted**

### **Item 3 - Minutes**

The minutes of Joint Committee meeting 028 held on 23 February 2018 were proposed and seconded.

**Action: Agreed**

### **Item 4 - Matters Arising from the Minutes**

All matters arising were discussed under the main agenda items.

**Action: Noted**

### **In Committee**

The Chair read out section 4.15 of the Councillors' Code of Conduct.

Matters of a confidential and commercially sensitive nature were discussed under this agenda item and recorded accordingly.

Following discussion on the commercially sensitive matters, the Chair advised Members that the meeting would now return to the main agenda but whilst 'in committee' there were three matters discussed as follows:

**Item 5 - In Committee Minutes of Joint Committee Meeting No. 028 held on 23 February 2018**

**Action: Agreed**

**Item 6 - Matters arising from the Minutes**

**Action: Noted**

**Item 7 - Residual Waste Treatment Project**

**Action: Noted**

### **Out of Committee**

The Chair advised Members that the meeting would now return to the main agenda.

### **Item 8 - Contracts and Performance Update**

Ms Boal and Mr Burnett presented a report to advise the Joint Committee on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts.

A summary of the key discussions is replicated as follows:

- *February 2018 Type 2 Organics tonnages increased by 65% compared to February 2017 Type 2 tonnages.*
- *Bryson Recycling have initiated the dispute procedure in relation to the proposed MRF contract extension and have submitted a variation proposal.*
- *Main elements of next MRF contracts listed for approval as follows:*
  - *Separate lot specific to the delivery and processing of comingled dry recyclable material comprising of paper, card, cardboard, tins, cans, aluminium foil, beverage cartons and plastics including bottles and mixed rigid packaging collected comingled from households and commercial premises with a further lot for the above with the addition of glass comingled with the other dry recyclable material;*
  - *Allow for the acceptance and processing (where appropriate) of duly separated material types which is collected at the kerbside;*
  - *Allow for as much flexibility as practicable within the generic material headings;*
  - *Contract duration to be three years with an option to extend for up to 2 years;*
  - *No guaranteed tonnage;*
  - *Exclusivity on material collected in the form of comingled material collected at the kerbside;*
  - *Delivery point(s) to be provided by contractors;*
  - *Payment based on gate fee per tonne for comingled material with a suitable mechanism to take account of aggregated tonnage delivered;*
  - *Incorporation of an appropriate mechanism to provide for a balanced risk share on the cost/sale of material from comingled collections to the market for recycling;*
  - *Suitable cost mechanism (payment or income) to address the acceptance and processing (where appropriate) of duly separated material types which is collected at the kerbside;*
  - *Incorporate a suitable sampling regime;*
  - *Measure(s) to be designed to promote high quality recycling for the outputs and in particular closed loop recycling;*
  - *Measure(s) designed to promote the collection and delivery of quality feedstock material with minimal contamination;*
  - *Residual material to be managed in accordance with the waste hierarchy;*
  - *Provision of information to provide End of Destination facilities; and*
  - *Evaluation shall be the most economically advantageous tender received with the application of a price/quality split of 60%/40%.*

*It is recommended the Joint Committee approve the main elements of the new MRF service contracts as outlined above.*

- *Landfill Tax increase on 1<sup>st</sup> April 2018.*
- *Work started on development of documents for securing agreement of PCSs for the collection and treatment of WEEE and batteries.*
- *Councils asked to be vigilant for flytipping of relatively large number of TVs following recent occurrence.*
- *It was noted that a settlement agreement had been reached with Sphere Professional UK Ltd in respect of the supply of Kitchen Caddy Liners and that the documents were being signed and sealed by the Chair and Chief Executive at the meeting. Following execution of its contents, the contract will be terminated.*
- *On track for compliance with 2017/18 NILAS targets.*

Following discussion, the Joint Committee agreed to approve the main elements of the new MRF service contracts as outlined above, and note the rest of the report.

**Action: Agreed**

#### **Item 9 - 2013 WEEE Regulations - Proposed Collection Targets for 2018**

Mr Burnett presented a report to advise the Joint Committee on the consultation originating from DEFRA in regards to the proposed collection targets for 2018.

He reported that DEFRA had contacted a select number of key stakeholders, including arc21, inviting comments on proposals relating to the setting of 2018 WEEE collection targets for producers. A copy of the arc21 response was circulated to the Committee for information.

Following discussion, the Joint Committee agreed to note the response and the report.

**Action: Noted**

#### **Item 10 - arc21 Conference 2018**

Mr Burnett presented a report to update the Joint Committee on the cancelled arc21 2018 Conference.

He reported that unfortunately the arc21 Conference 2018, scheduled for Friday 2 March 2018, was one of a number of events nationally that had to be cancelled due to adverse weather conditions.

Mr Burnett advised that given the calibre of the programme and the speakers, the confirmed attendee response had been disappointing in the context of an aggregated prime target audience numbering in excess of 300.

It was therefore proposed that arc21 Officers consider alternative ways to interact with Councils rather than reschedule the Conference.

Following discussion, arc21 Officers agreed to consider and progress with this proposal and the Joint Committee agreed to note the report.

**Action: Noted**

**Item 11 - Review of Packaging Waste Regulations**

Mr Burnett presented a report to advise the Joint Committee on the latest development in respect of the review of the packaging waste regulations.

He reported that arc21 had been invited to send an Officer to a UK meeting as part of a review of the Packaging Waste Regulations and the next one is to take place in April prior to the next Joint Committee meeting. Accordingly, the Committee will be kept informed on the progress of these meetings.

Following discussion, the Joint Committee agreed to note the report.

**Action: Noted**

**Item 12 - AOB**

**Deposit Returns Scheme (DRS)** - Mr Burnett reported that the Government are to launch a DRS across the UK and it will be considered for NI when the NI Waste Strategy is reviewed later in the year. .

**Action: Noted**

**Annual Declarations of Interests** - Mr Craig advised that, following last month's presentation on Governance, it had been suggested that Members' sign an Annual Declaration of Interests form as is the norm in Councils, and he recommended that the Joint Committee also adopt this approach with the annual declarations being sought in April each year

Following discussion the Joint Committee agreed to this recommendation.

**Action: Mr Craig**

**Next Meeting**

The Chair advised that the next scheduled meeting of the Joint Committee was due to be held on Thursday 26 April 2018 at 10.30am and hosted by Ards and North Down Borough Council.

**Action: Noted**

**Date:** 26. 04. 2018

**Chairman:** Debra O'Lea