

ARC21 JOINT COMMITTEE
Meeting No 037
Hosted by Mid and East Antrim Borough Council
MINUTES
Thursday 31 January 2019

Members Present:

Alderman A Carson	Ards and North Down Borough Council
Councillor O Gawith	Lisburn & Castlereagh City Council
Alderman J Tinsley	Lisburn & Castlereagh City Council
Councillor B Adger	Mid and East Antrim Borough Council
Councillor D O'Loan (<i>Chair</i>)	Mid and East Antrim Borough Council
Councillor G Craig	Newry, Mourne and Down District Council
Councillor W Clarke	Newry, Mourne and Down District Council

Members' Apologies:

Councillor N Kelly	Antrim and Newtownabbey Borough Council
Councillor M Magill	Antrim and Newtownabbey Borough Council
Councillor S Ross	Antrim and Newtownabbey Borough Council
Alderman R Gibson (<i>Deputy Chair</i>)	Ards and North Down Borough Council
Councillor A Cathcart	Ards and North Down Borough Council
Councillor G Milne	Belfast City Council
Councillor J Bunting	Belfast City Council
Councillor M Collins	Belfast City Council
Councillor L Poots	Lisburn & Castlereagh City Council
Councillor R Wilson	Mid and East Antrim Borough Council
Councillor D Curran	Newry, Mourne and Down District Council

Officers Present:

R Burnett	arc21
G Craig (<i>Secretary</i>)	arc21
H Campbell	arc21
K Boal	arc21
J Green	arc21
M Lavery	Antrim and Newtownabbey Borough Council
B Murray	Belfast City Council
H Moore	Lisburn & Castlereagh City Council
P Thompson	Mid and East Antrim Borough Council
R Moore	Newry, Mourne and Down District Council

Officers' Apologies:

C Robinson	arc21
G Girvan	Antrim and Newtownabbey Borough Council
D Lindsay	Ards and North Down Borough Council
N Grimshaw	Belfast City Council
W Muldrew	Lisburn & Castlereagh City Council

Item 1 - Conflicts of Interest Statement

The Chair read out the Conflicts of Interest Statement. There were no conflicts noted.

Action: Noted

Item 2 - Apologies

Apologies were noted.

Action: Noted

Item 3 - Minutes

The minutes of Joint Committee meeting 035 held on 4 December 2018 were agreed.

Action: Agreed

Item 4 - Matters Arising

Chief Executive Temporary Position - The Chair updated Members on his recent meeting with the Chief Executives. He advised that Councillor Tinsley and Alderman Gibson had joined him at the meeting on Monday the 28th January with Liam Hannaway, David Burns and Philip Thompson and he felt that it had been a positive and constructive meeting and thanked Liam Hannaway for arranging it. He advised that the general feedback was to extend the interim arrangements for a further 6 months commencing at the end of February.

He sought the views of Members regarding the extension of the current interim arrangements for a further six months and Members confirmed that they were content with this approach.

Action: Agreed

Item 5 - Minutes

The minutes of the Special Joint Committee meeting 036 held on 17 January 2019 were agreed.

Action: Agreed

Item 6 - Matters Arising

There were no matters arising.

Action: Noted

The Chair advised Members that the meeting would now go In Committee, which was proposed and seconded accordingly.

In Committee

Matters of a confidential and commercially sensitive nature were discussed under these agenda items.

Following discussion on the commercially sensitive matters, the Chair advised Members that the briefing would now return to the main agenda but whilst 'in committee' there were eight matters discussed as follows:

Item 7 - Minutes of Joint Committee Meeting 035 held on 4 December 2018 'in committee'	Action: Agreed
Item 8 - Matters Arising	Action: Noted
Item 9 - Notes of Special Joint Committee Meeting 036 held on 17 January 2019 'in committee'	Action: Agreed
Item 10 - Matters Arising	Action: Noted
Item 11 - Residual Waste Treatment Project	Action: Noted
Item 12 - Municipal Waste Disposal Contract Extension	Action: Agreed
Item 13 - Dry Material Recovery Service	Action: Agreed
Item 13A - Supplies Contract	Action: Noted

Out of Committee

The Chair advised Members that the briefing would now return to the main agenda, which was agreed.

Item 14 – Review of the Waste Management Plan (WMP) including Strategic Environmental Assessment (SEA)

Mr Burnett presented a report to advise the Joint Committee on the proposed commencement of the process associated with a comprehensive review of the Waste Management Plan (WMP) and associated Strategic Environmental Assessment.

He reported that DAERA is obliged by legislation to produce a Northern Ireland Waste Strategy (NIWS) and Councils are obliged to produce a Waste Management Plan (WMP) at least every six years, with the last review having taken place in 2015.

He advised that the full review process will take approximately 20 months and accordingly it is intended to commence this process this month.

Mr Burnett reported that the development of the specification will be informed by the NIWS process and other emerging initiatives such as Extended Producer Responsibility on Packaging. Consequently, arrangements are being made for preliminary discussions with DAERA.

Mr Burnett advised Members that he would keep them apprised of substantive developments.

Following discussion the Joint Committee agreed to note this report.

Action: Noted

Item 15 – Consultation on the Rectification of the Cost Cap Floor Breach in the Local Government Pension Scheme

Mr Craig presented a report to provide the Joint Committee with the proposed response to the Department for Communities in regards to the consultation on the rectification of the Cost Cap Floor Breach in the Local Government Pension Scheme for comments and approval prior to submission to the Department by the deadline of 15 February 2019.

Following discussion the Joint Committee agreed to approve the response for submission to the Department by the deadline of 15 February 2019.

Action: Agreed

Item 16 – Contracts and Performance Update

Ms Boal presented a report to advise the Members on the prevailing monthly situation pertinent to the operational performance of the service and supply contracts.

A summary of the key discussions is replicated as follows:

- *Contract year tonnages in 2017/18 in respect of the Organic Waste Contract increased by 6.5% on previous year rising to 132,235 tonnes delivered for treatment.*
- *Six rejected loads received into organics delivery sites in November 2018.*
- *Orders for Compost.*
- *Tonnages delivered to the MRF contracts in December 2018 were similar to those delivered in the previous year.*

Following discussion the Joint Committee agreed to note the report.

Action: Noted

Item 17 – Audit Committee Update

Mr Craig presented a report to provide the Joint Committee with a copy of the Executive Summary of the Audit Committee meeting, scheduled to take place immediately after the Joint Committee meeting, setting out the range of business to be dealt with.

The main issues are as follows:

1. The progress report from the Internal Auditor updating the Committee on the progress made to date on the annual audit plan for the 2018/19 year.
2. An update on the Corporate Risks following the recent quarterly review by the Senior Management Team.
3. The updated expenditure report reflecting the value of expenditure incurred by arc21 in the current financial year together with the main areas of expenditure.
4. A report from the NIAO dealing with the formalities of both the 2017/18 year which has been concluded together with the presentation of the audit strategy which the Local Government Auditor proposes to adopt in respect of the 2018/19 statutory audit of the accounts of arc21.

Members asked Mr Craig if he could give assurance on the level of independent assessment in relation to risk management. Mr Craig outlined the current arrangements and referred to the independence of both the Internal and External Auditors but advised that he would also raise this matter with the members of the Audit Committee later that day.

Action: Mr Craig

Following discuss the Joint Committee agreed to note the report.

Action: Noted

Item 18 - AOB

There was no other business discussed.

Action: Noted

Item 19 - Next Meeting

The Chair advised that the next scheduled meeting of the Joint Committee was due to be held on Thursday 28 February 2019 at 10.30am and hosted by Newry, Mourne and Down District Council.

Action: Noted

Date: 28 Feb. 2019

Chairman: Debra O'Lea

